

**Minutes from the Executive Committee Board of Directors Meeting**  
**By conference call**  
**July 19, 2011**

The Executive Committee meeting of the Snook Foundation Board of Directors was called to order at 11:00 AM by Chair: Brett Fitzgerald.

**Present: Executive Committee:** Brett Fitzgerald, Maria Quasius, Jim Bandy, Rick Roberts

**Board Members:** Capt. Pete Quasius                      **Staff:** Linda Roberts

Purpose of the meeting was to plan and prepare for the next Regular Board Meeting.

**Current, retiring, and potential new board members** were discussed. Brett will communicate with all board members whose terms are expiring. Prospective new board members will be invited to the August meeting by Brett and Rick. Four candidates who have already been considered were interviewed and their resumes were reviewed, additional candidates named.

**Agenda for the August** meeting was reviewed. Items include election of a new chairman, corporate name change, election of new members, and scheduling future meetings. Due to the growth of Snook Foundation programs, a stepped up meeting schedule (5-6 x per year), with phone conference access will be planned. A complete agenda is attached to this report.

Format for future meetings will be to accomplish all business within one hour phone conference and conduct follow up program-related discussions in person at the meeting location or by phone, with notes to secretary for inclusion if applicable.

**Prep Tasks & Person Responsible**

These items will be prepared and sent out in advance of the meeting for all to review.

Treasurer's Report – Jim Bandy                      Secretary's Report – Maria Quasius

Meeting schedule for the remainder of the year and 2012 based on 5-6 meetings/year – Jim Bandy

Programs Report – Rick Roberts

Operations Overview and Website/Techno Overview – Linda Roberts

**Meeting was adjourned at 12n**

Minutes submitted by: Maria Quasius                      Approved by: Brett Fitzgerald